



Principal: **Annie Bladon** BSc (Hons) RAD

# Code of Behaviour

## Purpose

This code of behaviour aims to make sure everyone who participates in AFB Dance Academy's services knows what is expected of them and feels safe, respected and valued. This includes students, parents and/or guardians, carers and visitors.

AFB Dance Academy must make sure that everyone taking part in our services has seen, understood and agreed to follow the code of behaviour, and that they understand the consequences of inappropriate behaviour.

We expect people who take part in our services to display appropriate behaviour at all times. This includes behaviour that takes place outside our organisation and behaviour that takes place online.

## Basic principles

This code of behaviour aims to:

- identify acceptable and unacceptable behaviour
- encourage cooperation, honesty, fairness and respect
- create an environment where your self-esteem, self-respect and self-confidence will grow
- encourage you to recognise and respect the rights of others
- encourage you to take responsibility for your own behaviour
- help resolve conflicts and make it clear what will happen if you decide not to follow the code.

## Dos and don'ts

### You should:

- cooperate with others
- be friendly
- listen to others
- be helpful
- have good manners
- treat everyone with respect
- take responsibility for your own behaviour
- talk to Miss Annie about anything that worries or concerns you
- follow this code of behaviour and other rules (including the law)
- join in and have fun!

### You shouldn't:

- be disrespectful to anyone else
- bully other people (online or offline)
- behave in a way that could be intimidating
- be abusive towards anyone
- use discriminatory language

## What happens if I decide not to follow the code of behaviour?

This code of behaviour is part of our process for making sure everyone who takes part in our services receives the support they need.

### **Minor or first-time incident**

If you behave in a way that doesn't follow our behaviour code, our staff or volunteers will remind you about it and ask you to comply with it. They will give you an opportunity to change your behaviour.

This gives you the chance to think and to plan how you could behave differently, with support from staff and/or volunteers.

### **Formal warning**

If you continue not to follow the code of behaviour after your first reminder, or if your behaviour is more serious, you will be given a formal warning by the person running your activity.

They will make a record about what happened and inform your parents or carers if this is appropriate. They will also talk with you about what happened and agree what support you need to improve your behaviour in the future.

We may also decide that a sanction is appropriate such as restricting you from taking part in some activities.

### **Final warning**

If the support we have put in place isn't helping you to change your behaviour, we may need to give you a final warning. Again this will be recorded and we'll inform your parents or carers as appropriate.

At this point, we may need to talk with you and your parents or carers about other services that might be more able to give you the support you need.

## **Child protection procedures**

If any member of staff or volunteer becomes concerned that a child's behaviour suggests they may be in need of protection or that they may present a risk of harm to other children and young people, staff will follow our child protection procedures. This may involve making a referral to the local authority.

If child protection procedures are necessary this will be discussed with this child or young person and their parents or carers as soon as possible, unless doing so would put the child or young person in danger or interfere with a police investigation.

## **The role of parents and carers**

We see parents and carers as valuable partners in promoting positive behaviour. This includes agreeing to and following this code of behaviour and other related policies when involved with AFB Dance Academy's services.

We will always inform and involve parents or carers if a child or young person receives a formal warning about their behaviour, unless doing so would put them in danger.

## **Contact details**

AFB Dance Academy Email: [info@afbdanceacademy.co.uk](mailto:info@afbdanceacademy.co.uk)

AFB Dance Academy Phone Number: 077221571121

Signed: School Principal, Miss Annie Bladon



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We are committed to reviewing our policies annually, this policy was last reviewed May 2022